

OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING MINUTES

OHSU Office

9067 S. 1300 W. #303

West Jordan, UT 84088



April 19, 2013

ATTENDANCE

Board Meeting called to order at 10:40 AM by Jen Christensen.

In Attendance: Jen Christensen, Gwendolyn Smith, Deidre Henderson, David Wiley

Excused: Bart Barker, Kelley Broadbent

Others in Attendance: DeLaina Tonks (Director), Trent Brown (AW), Gavin Hutchinson (AW), Kara Finley (AW)

CONSENT ITEMS

Meeting Minutes

David Wiley made a motion to approve the March 1, 2013 Board Meeting Minutes and the March 15, 2013 Board Meeting Minutes; Gwendolyn Smith seconded the motion. Motion passed unanimously.

New Hires

Deidre Henderson made a motion to approve Madison Kingsford and Melinda Stimpson as New Hires, including Sarah Weston, Emily Anders, Sarah Lyons, Jenna Ellis, Jessica Mordecai, Amy Pace, Jenny Dawman, Michael Young, and DeLaina Tonks as Curriculum Writers, and the Curriculum Writing Agreements; Gwendolyn Smith seconded the motion. Motion passed unanimously.

VOTING ITEMS

Travel Policy

DeLaina Tonks reviewed the proposed changes to the travel policy including travel expenses for reimbursement. Gwendolyn Smith made a motion to approve the revised Travel Policy; David Wiley seconded the motion. Motion passed unanimously.

E-Rate Resolution

Trent Brown reviewed the E-Rate program, the RFP that was issued, and the bids from carriers.

David Wiley made a motion to approve the resolution for Schools and Libraries Universal Services (E-Rate) for 2013-2014 - this resolution authorizes filing of the Form 471 applications for funding year 2013-2014 and the payment of the applicant's share upon approval of funding and receipt of services; Deidre Henderson seconded the motion. Motion passed unanimously.

SRI Research Agreement

DeLaina Tonks reviewed the Gates Foundation's desire to study the Algebra I courses including web demos and teacher phone interviews. They discussed FERPA and student data not being linked to personal identifiers. Should the researchers need to obtain temporary copies of the data the Board will consider approving it at a future Board Meeting.

Deidre Henderson made a motion to approve the SRI Research Agreement as written; Gwendolyn Smith seconded the motion. Motion passed unanimously.

DIRECTOR REPORT

Marketing

The Intrepid Strategic Plan and marketing was reviewed, including articles written and the television interview at Prom. A newspaper article based on an athletic student showcased the impact that Open High School of Utah has made on a student's choice to attend secondary education.

Students

Enrollment was reviewed for the next school year and the bi-monthly tracking based on marketing. By opening the Junior High, additional students and siblings have been signing up. DeLaina has been visiting with other schools to recruit students. Open Houses have helped with recruitment and the intake process has been updated to include regular communications to families.

The Student Graduation Projection Rates were discussed and targeting students to help them graduate or take the GED. The school is working on interventions with the students and helping keep students on target to graduate, where possible.

Student performance and class pass rates were reviewed. The data is pulled from Genius and the school is tracking the amount of time students are spending in classes online.

Faculty/Staff

An American Sign Language teacher has been hired and the school is still looking to hire a Spanish teacher. Additional staff will be hired before classes start in the fall to fill any openings.

OHSU was also nominated and won Best in State.

OER Symposium and Grantees Meeting

Several legislators, State Board Members, and professionals have already RSVP'd for this meeting. The symposium will be on May 10th and will discuss OER advances. The Grantees Meeting was discussed, including ideas such as student ambassadors and capstone projects.

PUBLIC COMMENT

No public comment was made.

CALENDAR ITEMS

OER Symposium – May 10, 2013

Best of State Gala – May 11, 2013

OHSU Gala – June 6, 2013

OHSU Graduation – June 7, 2013

Board Meeting – June 14, 2013

Board Retreat – July 12, 2013

ADJOURN

Deidre Henderson made a motion to adjourn the Board Meeting; Gwendolyn Smith seconded the motion. Motion passed unanimously.

Board Meeting adjourned at 11:35 AM.